

# RECORD OF PROCEEDINGS

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## MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE CHAPPARAL METROPOLITAN DISTRICT HELD NOVEMBER 12, 2019

A regular meeting of the Board of Directors of the Chapparral Metropolitan District was held on November 12, 2019 at 3:00 p.m. at the South Metro Fire Station No 42; 7230 S Parker Rd, Foxfield, CO. The meeting was open to the public.

### ATTENDANCE:

#### In attendance were Directors:

Gerald Weaver; Vice President  
Thomas Lash; Secretary/Treasurer  
LuAnn Tinkey; Director  
Dan Hartman; Director

#### Also in attendance were:

Sue Blair and Angie Kelly; Community Resource Services of Colorado, LLC  
Garry Cornish  
Jim Noon

### CALL TO ORDER

Director Weaver noted that a quorum of the Board was present, and he called the meeting to order at 3:00 p.m.

### AGENDA

The Agenda was presented and approved as posted.

### GARRY CORNISH RESIGNATION

Director Lash moved to accept the resignation of Garry Cornish. Upon a second, by Director Tinkey, a vote was taken and the motion carried unanimously. Mr. Cornish was recognized and thanked for his many years of service to the District and his immense contribution he has made to the community. His leadership and knowledge will be greatly missed.

Mr. Noon addressed the Board stating that he was very interested in serving as a director on the District Board. Director Tinkey moved to appoint Jim Noon to fill the vacancy left by Mr. Cornish, until the next regular election. Upon a second, by Director Lash, a vote was taken and the motion carried unanimously. Director Noon then took his oath of office, administered by Ms. Blair.

Director Hartman moved to elect the following officer positions: President – Tom Lash; Vice President – Gerald Weaver; Treasurer/Secretary – Jim Noon; Director – LuAnn Tinkey; Director – Dan Hartman. Upon a second, by Director Noon, a vote was taken and

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the motion carried unanimously.

## PUBLIC COMMENT

None presented.

## MEETING MINUTES

Approval of Meeting Minutes: The Board of Directors reviewed the Minutes of the September 10, 2019 regular meeting. Director Tinkey moved to approve the minutes as presented. Upon a second by Director Hartman, a vote was taken and motion carried unanimously.

## FINANCIAL/ MANAGER'S ITEMS

Payment of Claims: Ms. Blair presented check registers for checks #3663 – 3675 totaling \$23,915.30 for ratification and #3676 – 3686 totaling \$8,819.67 for approval. Director Weaver moved that the payables be ratified and approved as presented. Upon second by Director Tinkey, a vote was taken and the motion carried unanimously.

Cash Position, Fund Allocation and Financial Statements: Ms. Blair reviewed the District's Cash Position adjusted as of November 8, 2019, and Financial Statements for the period ending October 31, 2019. Upon motion made by Director Weaver and seconded by Director Tinkey, the financial statements were accepted as presented.

Antenna Lease Payment Report: The Board reviewed the antenna lease payment report.

Conduct Public Hearing to Adopt 2020 Budget: Ms. Blair noted that publication has been made in accordance with statute, and the Board can proceed to conduct a public hearing to adopt the District's 2020 budget. A motion was made by Director Weaver to open the public hearing for the 2020 budget at 3:37 p.m. Upon a second by Director Lash, a vote was taken and the motion carried unanimously. Ms. Blair reviewed the proposed budget with the Board. The Board noted that no homeowners were present for comment. With no further comment, a motion was made by Director Weaver to close the public hearing. Upon a second by Director Tinkey, a vote was taken and the public hearing was closed at 3:40 p.m. Director Weaver moved to approve the 2020 budget as amended (increasing the allocation for windscreen replacement and decreasing the allocation for septic cleaning), certify the general operating mill levy at 4.197, certify the debt mill levy at 9.200, and appropriate expenditures as outlined in the budget. Upon a second by Director Hartman, a vote was taken and the motion carried unanimously.

## MANAGEMENT ITEMS:

Ratify Bright Christmas 2019 Proposal: Director Tinkey moved to ratify the approval of the 2019 Bright Christmas Holiday Lighting proposal for \$3,600. Upon a second, by Director Hartman, a vote was

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taken and the motion carried unanimously.

Review and Consider 2020 Pool Contract: Director Lash outlined the cost difference in the contract as it is a 2-year contract. The cost is higher for 2020 due to the season being 1 week longer. The price will drop back down in 2021. Director Hartman moved to approve the 2020/2021 Front Range Recreation Pool Contractor, subject to annual appropriations, as presented. Upon a second, by Director Weaver, a vote was taken and the motion carried unanimously.

Front Range Recreation Closing Report: The report was provided in the packet, written by Front Range Recreation. The report was reviewed by the Board.

## DIRECTORS ITEMS

Update – Entrance Improvements: Ken Brunk, with the entrance committee, met with SEMSWA and the City Manager for Centennial. It was noted that the city will do the grading and an IGA will be developed to outline further responsibilities. The IGA will be reviewed by the District Attorney prior to approval.

Heater Manifold Repair: It was discussed that this was already completed by Front Range Recreation.

Review and Consider 2020 Landscape Contract: The 2019-2020 Landscape contract with Emerald Isle was discussed. Director Tinkey noted that she thought they had done a good job on the property thus far. Following review of the contract, Director Hartman moved to approve the 2020 Emerald Isle Landscape contract for \$7,967, as presented. Upon a second, by Director Tinkey, a vote was taken and the motion carried unanimously.

Discussion Regarding Fence Damage: Thus far, no police report is available for the incident which damaged the District fence along Arapahoe Road. Ms. Blair noted that CRS will keep trying to obtain a police report. It was discussed that bids would be sought immediately to repair the fence and work to finalize that repair asap.

## INFORMATIONAL ITEMS:

Upcoming HOA Attendance: Director Noon is scheduled to attend the January HOA meeting.

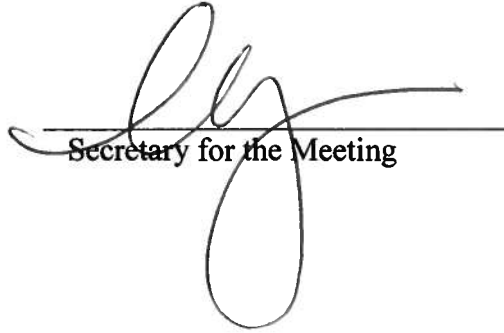
## ADJOURNMENT:

There being no further business to come before the Board, Director Tinkey moved to adjourn the meeting. Upon a second, by Director Noon, and unanimously carried, the meeting was adjourned at 4:47 p.m.

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CMD meeting held 12.12.19 Respectfully submitted,



Secretary for the Meeting