

# RECORD OF PROCEEDINGS

---

## MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE CHAPPARAL METROPOLITAN DISTRICT HELD June 12, 2018

A regular meeting of the Board of Directors of the Chapparral Metropolitan District was held on June 12, 2018 at 3:00 p.m. at the South Metro Fire Station No 42; 7230 S Parker Rd, Foxfield, CO. The meeting was open to the public.

### ATTENDANCE:

In attendance were Directors:

Garry Cornish; President  
Gerald Weaver; Vice President  
Thomas Lash; Secretary/Treasurer (via telephone)  
Dan Hartman

Absent was Director LuAnn Tinkey, whose absence was excused.

Also in attendance were:

Community Resource Services of Colorado, LLC

- Sue Blair, District Manager
- Angela Kelly, District Manager
- Tanner Munson, Assistant Manger

Community Members

- Rolayne Sellers  
Front Range Recreation
- Jennifer Thomas

### CALL TO ORDER:

Director Weaver noted that a quorum of the Board was present, and called the meeting to order at 3:01 p.m.

### AGENDA:

The agenda was presented as posted; no items were added or deleted.

### PUBLIC COMMENT:

Ms. Sellers informed the Board that the entrances have been mowed. Director Hartman called the City to ask about mowing. The City requested that the mowing be localized to the monument areas, and should not be done between the ditches.

### PREVIOUS MEETING MINUTES:

Approval of Minutes: The Board of Directors reviewed the minutes. Director Weaver moved to approve the minutes as presented. Upon a second by Director Lash, a vote was taken and the motion carried unanimously.

### POOL REPORT

Ms. Thomas reported that the pool is now open and Front Range

# RECORD OF PROCEEDINGS

---

reported that there were no issues with startup. Ms. Thomas did mention that the pool was closed on 6/4/2018 at 7:00pm and it should not have been. Front Range Recreation is handling the situation internally. Front Range did comment that the pool surveillance equipment was very effective in helping to resolve this issue. The Board of Directors approved the purchase of an AED at the last meeting. Front Range Recreation will order it and install it.

## FINANCIAL AND ADMINISTRATIVE ITEMS:

Payment of Claims: Ms. Blair presented a check register for checks #3464 – 3477, totaling \$95,581.82. Director Weaver moved to approve the payment of claims. Upon a second by Director Hartman, a vote was taken and the motion carried unanimously. Director Tinkey questioned why the District budgeted \$1,300 for Waste Management when, based on current expenditures, that seems high. Ms. Blair stated that charges do increase during the summer months to twice per week. Also, service was increased in the summer months to compensate for extra neighborhood activities.

Cash Position & Financial Statements: Ms. Blair reviewed the District's Cash Position adjusted as of June 8, 2018 and Financial Statements for the period dated May 31, 2018 respectively.

Antenna Lease Payment Report: Ms. Blair reviewed the antenna lease payment report. CRS is still waiting for a response for the \$217 payment that was received in January.

## MANAGEMENT ITEMS:

Information Regarding Safety Credit for AED: Ms. Blair informed the Board that part of the cost of the AED for the pool area will be reimbursed to the District from the Safety Prevention Grant through the Colorado Special Districts Liability Insurance Pool.

Update Regarding Monument Stonework: Ms. Kelly contacted a contractor, but they were unable to find the stated issues.

## DIRECTOR'S ITEMS:

Review and Consider Proposal for Landscape Work from Emerald Isle: Director Weaver moved to accept the proposal subject to Director Tinkey's approval. Upon a second by Director Hartman a vote was taken and passed unanimously.

Discussion Regarding ACWWA Shed Maintenance Request: Ms. Blair had requested written confirmation from ACWWA, but has not received it yet. CMD will issue a letter detailing what needs to be maintained.

Review Gate Bids: CRS is working on gathering bids to repair the Chapparral pool gate. This item was tabled until the next meeting.

# RECORD OF PROCEEDINGS

---

Election of Officers/Nominations Accepted: This item was tabled until the next meeting.

## INFORMATIONAL ITEMS:

Upcoming HOA attendance: July at the pool – Director Weaver; Director Tinkey in September; Director Cornish in November.

Director Hartman asked about painting the water tanks. The Board informed him that would have to go through ACWWA for approval.


Director Hartman noted that there is graffiti on the structure owned by AT&T. The District cannot remove without approval from AT&T.

Director Hartman commented on lack of signage by the paved entrance in to the water tanks area. Director Hartman offered to order and install the signs. Director Hartman moved to approve purchase of three 'No Trespassing' signs, not to exceed \$300.00. Upon a second by Director Weaver, a vote was taken and passed. Director Lash abstained from the vote.

## ADJOURNMENT:

There being no further business to come before the Board, Director Weaver moved to adjourn the meeting. Upon a second by Director Cornish, a vote was taken and the motion carried unanimously. The meeting was adjourned at 3:50 p.m.

Respectfully submitted,



Secretary for the Meeting