

RECORD OF PROCEEDINGS

MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE CHAPPARAL METROPOLITAN DISTRICT HELD MARCH 10, 2020

A regular meeting of the Board of Directors of the Chapparral Metropolitan District was held on March 10, 2020 at 3:00 p.m. at the South Metro Fire Station No 42; 7230 S Parker Rd, Foxfield, CO. The meeting was open to the public.

ATTENDANCE:

In attendance were Directors:

Thomas Lash; President
Jim Noon; Secretary/Treasurer
LuAnn Tinkey; Director
Dan Hartman; Director

Absent was:

Gerald Weaver; Vice President

Also in attendance were:

Angie Kelly; Community Resource Services of Colorado, LLC
Jenn Thomas & Eli Schlage, Front Range Recreation
Roger Bane, Resident

CALL TO ORDER

Director Lash noted that a quorum of the Board was present, and he called the meeting to order at 3:04 p.m.

AGENDA

The Agenda was presented and approved as posted.

PUBLIC COMMENT

None presented.

MEETING MINUTES

Approval of Meeting Minutes: The Board of Directors reviewed the Minutes of the February 11, 2020 regular meeting. Director Hartman moved to approve the minutes as presented. Upon a second by Director Tinkey, a vote was taken and motion carried unanimously.

FINANCIAL/ MANAGER'S ITEMS

Payment of Claims: Ms. Kelly presented a check register for checks #3726 - 3737 totaling \$10,938.70 for approval. Director Tinkey moved that the payables be approved with check #3727 being voided. The check to Game, Set, Match was discussed as the cleaning was under question. It was noted that Ms. Kelly will check with Ms. Blair about the cleaning direction given to GSM. Upon second by Director Noon, a vote was taken, and the motion carried unanimously.

Cash Position, Fund Allocation and Financial Statements: Ms. Kelly reviewed the District's Cash Position adjusted as of March 3, 2020, and

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Financial Statements for the period ending February 29, 2020. Upon motion made by Director Tinkey and seconded by Director Noon, the financial statements were accepted as presented.

Antenna Lease Payment Report: The Board reviewed the antenna lease payment report.

Review and Consider Approval of 2019 Audit Exemption: Ms. Kelly outlined the 2019 audit exemption, prepared by CRS. Director Tinkey moved to approve the 2019 audit exemption as presented. Upon a second, by Director Noon, a vote was taken and the motion carried unanimously.

POOL UPDATES:

Discussion Regarding Pool Heater: Eli and Jenn were present, from Front Range Recreation. Eli reviewed the repairs which have been made to the heater in the recent years. He noted that the heater needs a new mixing manifold at a cost of approximately \$2,800. However, Eli also indicated that the heater would need to be replaced in the next couple of years. This would cost approximately \$28k - \$30k. Eli recommended that a new mixing manifold not be installed if a new heater is under consideration for the near future. After discussion, the Board decided to take no formal action but watch the system over the summer. The baby pool heater was also discussed at a cost of approximately \$3k-\$4k. Discussion also took place regarding chemical purchases and why the pool is drained each year. Eli explained that the pool is drained each year due to the system of chemicals used. The pool is not on an automated chemical feed system, so the type of chemicals used build up a saturation over the winter that requires the pool to be drained each year. Also discussed was the price of chemicals and Jenn noted that the cost includes the transport and handling of the chemicals as well as the cost of the chemical. It was discussed that a price sheet would be shared with the Board so they can better understand the cost structure.

MANAGEMENT ITEMS:

Review and Consider Windscreen Contract: There are still items missing from the contract that have been asked of Game, Set, Match to add. Due to this, the contract will be considered in April.

Review Handyman Pricing: An outline of pricing for local handymen was provided to the Board. No action was taken, this was informational in nature for future needs.

Update Regarding Asphalt Scheduling: Brown Brothers scheduled CMD for the crack seal and sealcoat for May 18th. After discussion, there was concern about the timing of the dumpster event. Ms. Kelly will ask to push it back, but also be aware of the pool opening schedule.

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Discussion Regarding Key Card Systems: Discussion took place regarding the research completed by Director Hartman as well as the outline provided about each bid. Items under consideration are the need for key cards vs codes, locking the tennis court gate, and the need for internet or not. It was decided to leave the tennis court gate as is and not add a new lock to it, internet would be obtained, and codes would be used instead of key cards. Director Hartman and Mr. Bane will speak with E-Tek Systems to finalize the package that would work for CMD.

Ratification of Approval of SEMSWA IGA: Director Noon moved to ratify the approval of the SEMSWA IGA as it was presented. Upon a second, by Director Tinkey, a vote was taken and the motion carried unanimously.

Update Regarding Election: Director Weaver has withdrawn his self-nomination form; leaving 3 candidates for 3 Board seats. Therefore, the election will be cancelled and the oaths of office will be taken at the May Board meeting.

DIRECTORS ITEMS

Discussion Regarding Shredding Event: This event is scheduled for May 16th from 2p-4p at the pool parking lot.

Discussion Regarding Entrance Landscaping: Director Tinkey noted that discussion should take place regarding the front entry as the work should be planned for quick action once SEMSWA is done with the grading work. Items under discussion were if the area would be turf, native grasses, wildflowers, have an irrigation system, etc. Following discussion, it was decided that Director Tinkey would gather options and pricing for the Board to consider and this would be discussed further in April.

Pool Point of Contact: Director Lash noted that he would like to appoint someone as the main pool point of contact. Discussion took place about Director Tinkey moving to the pool point of contact and Mr. Bane becoming the landscaping contact, once on the Board.

INFORMATIONAL ITEMS:


Upcoming HOA Attendance: Director Tinkey will attend the May meeting and Mr. Bane will be added to the schedule following the May meeting.

ADJOURNMENT:

There being no further business to come before the Board, Director Tinkey moved to adjourn the meeting. Upon a second, by Director Hartman, and unanimously carried, the meeting was adjourned at 5:53 p.m.

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Respectfully submitted,



Secretary for the Meeting