

**MINUTES OF A REGULAR MEETING OF THE
BOARD OF DIRECTORS OF THE
CHAPPARAL METROPOLITAN DISTRICT
HELD FEBRUARY 13, 2024**

A regular meeting of the Board of Directors of the Chapparral Metropolitan District was held on Tuesday, February 13, 2024, at 3:00 p.m.

<https://us06web.zoom.us/j/86938479596?pwd=WDFIR3pOV0VCZ3Jlc1Y2SUthdTdRZz09>

Meeting ID: 869 3847 9596 Passcode: 920485 Telephone: 1 720 707 2699

The meeting was open to the public.

ATTENDANCE:

In attendance were Directors:

Jim Noon, President
Roger Bane, Vice President
Michelle Bates, Treasurer
Jamie DeBrosse, Secretary
Travis Terwilligar, Assistant Secretary

Also in attendance were:

Sue Blair, Rhonda Bilek and Carlos Karr; Community Resource Services of Colorado, LLC

CALL TO ORDER:

Director Noon noted that a quorum of the Board was present, and called the meeting to order at 3:02 p.m.

AGENDA:

There were no new disclosures. The Board approved the agenda as presented.

PUBLIC COMMENT:

No public comment.

POOL REPORT:

There was no pool report.

**MEETING
MINUTES:**

Approval of Meeting Minutes: The Board of Directors reviewed the minutes of the January 9, 2024, meeting. Director DeBrosse moved to approve the minutes as presented. Upon second by Director Bates, a vote was taken, and motion carried unanimously.

FINANCIAL MATTERS:

Payment of Claims: Ms. Blair presented the current payment of claims in the amount of \$6,286.57 with auto payments of \$4,343.53 totaling \$10,630.10. Director Terwilligar moved to approve the claims as presented. Upon second by Director Bates, vote was taken, and motion carried unanimously.

Cash Position Summary Dated February 9, 2024, and Unaudited Financial Statements for the Period Ended January 31, 2024: Ms. Blair reviewed the cash position and unaudited financial statements. Director Bates moved to accept the cash position and unaudited financial statements, upon second by Director Terwilligar, vote was taken, and the financials were accepted.

Ms. Blair informed the Directors that she received an email from Creekside Elementary School asking if the District will donate to their silent auction a 2024 pool membership. Director Bates motioned to donate a pool membership for the school auction, upon second by Director DeBrosse, vote was taken, and motion carried unanimously.

Antenna Lease Payment Report: Ms. Blair reviewed the report with the Board.

Accept 2023 Audit Exemption Application: Ms. Blair reviewed the application with the Board, explaining audit resolution is necessary if the application is signed through DocuSign. Director Bates motioned to accept the 2023 audit exemption application as presented. Upon second by Director Terwilligar, vote was taken, and motion carried unanimously.

MANAGEMENT ITEMS:

City of Centennial Large Community Improvement Grant Fact Sheet: Mr. Arreola-Karr explained the process of the large grant and reviewed the grant fact sheet. Mr. Arreola-Karr has met with Ryan Thompson, with City of Centennial, to obtain more specific guidelines. Discussions ensued and the Board would like possibly to form a committee to look into ideas such as landscaping, plants, sitting-picnic area and pool slide. Mr. Arreola-Karr emphasized that the city goal is that the project will promote community engagement.

Consider Approval of the 2024 Annual Administrative Resolution: Ms. Blair reviewed the Resolution. After discussion on the required physical posting place in the event it is not possible to provide notice on the District's website, the Board changed the location to the pool house. Director Bates motioned to approve the 2024 Annual Administrative Resolution as amended. Upon second by Director DeBrosse, vote was taken, and motion carried unanimously.

DIRECTOR ITEMS:

Director Reports:

It was asked if the dead deer was located. Director Bane reported that he drove around and did not locate the deer. Ms. Blair said they did learn that if a carcass is in the road CDOT will remove, if a carcass is located on District property the District must remove at their expense.

Director Bane updated the Board on the stolen holiday decorations. Unfortunately, they will need to be replaced. Director Bates will look into ordering the replacement items.

Director Noon asked if there are any updates regarding the easement. Ms. Blair said she received an email stating that the letter from our attorney has been received by the legal counsel.

Director Bates informed the Board on the tennis courts. She met with Kit Badget, the contractor who did the original work on the courts. The net post and cranks will be installed before the resurfacing of the courts sometime in late August. The courts will be closed for about a week and a half.

Also, in April ACWWA will be on site to check and work on the vents which are located on the large circle concrete pad these need to be brought up to code.

Director Bates asked the Board if they would consider a small freezer for the pool area to supply popsicles. Also to consider other inexpensive ideas in the pool area to engage in more activity. Suggested checking with Front Range Recreation first.

Discussion on the Replacement of the East Entrance Lights: Director Bane mentioned that he is researching replacement of lighting at the East Entrance. ns.

Consider Approval of the 2024 Service Renewal with Cypress Lawn & Tree Care: The Board authorized continuation of the 2024 serve renewal with Cypress Lawn and Tree Care, including winter watering.

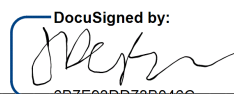
INFORMATIONAL ITEMS:

HOA attendance schedule: The calendar was reviewed, and no changes were needed.

ADJOURNMENT:

There being no further business to come before the Board, the meeting was adjourned at 4:04 p.m.

Respectfully submitted,

DocuSigned by:


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Secretary for the Meeting