

**MINUTES OF A REGULAR MEETING OF THE  
BOARD OF DIRECTORS OF THE  
CHAPPARAL METROPOLITAN DISTRICT  
HELD JANUARY 9, 2024**

A regular meeting of the Board of Directors of the Chapparral Metropolitan District was held on Tuesday, January 9, 2024 at 3:00 p.m.

<https://us06web.zoom.us/j/86938479596?pwd=WDFIR3pOV0VCZ3JlcjY2SUthdTdRZz09>

Meeting ID: 869 3847 9596 Passcode: 920485 Telephone: 1 720 707 2699

The meeting was open to the public.

**ATTENDANCE:**

In attendance were Directors:

Jim Noon, President  
Roger Bane, Vice President  
Michelle Bates, Treasurer  
Jamie DeBrosse, Secretary  
Travis Terwilligar, Assistant Secretary

Also in attendance were:

Sue Blair, Rhonda Bilek and Carlos Karr; Community Resource Services of Colorado, LLC  
Jennifer Thomas, Front Range Recreation

**CALL TO ORDER:**

Director Noon noted that a quorum of the Board was present, and called the meeting to order at 3:01 p.m.

**AGENDA:**

There were no new disclosures. The Board approved the agenda as presented.

**PUBLIC COMMENT:**

No public comment.

**POOL REPORT:**

Ms. Blair stated that she spoke with Ms. Thomas regarding the contract and Director DeBrosse voiced concern about not having written information about the cost not going up. Ms. Thomas does not want to change the language in the contract regarding the cost but will send confirmation of cost annually. The contract is a multi-year contract and Ms. Blair advised that the district stay with this type of contract. Upon motion by Director Terwilligar and second by Director Bates, vote was taken, and motion carried unanimously.

**MEETING  
MINUTES:**

Approval of Meeting Minutes: The Board of Directors reviewed the minutes of the December 12, 2023, meeting. Director Bane moved to approve the

minutes as presented. Upon second by Director Bates, a vote was taken, and motion carried unanimously.

**FINANCIAL MATTERS:**

Payment of Claims: Ms. Blair presented the current payment of claims in the amount of \$5,271.12 with auto payments of \$4,463.01 totaling \$9,734.13. Director Bane moved to approve the claims as presented. Upon second by Director Terwilligar, vote was taken, and motion carried unanimously.

Cash Position Summary Dated January 5, 2024, and Unaudited Financial Statements for the Period Ended December 31, 2023: Ms. Blair reviewed the cash position and unaudited financial statements with the Board and noted that no 2023 budget amendment will be needed.

Antenna Lease Payment Report: Ms. Blair reviewed the report with the Board.

**MANAGEMENT ITEMS:**

Ms. Blair gave an update on the website; the Board would like to have the capability to receive emails to their district email through the website. Ms. Blair will pass this request along.

**DIRECTOR ITEMS:**

Director Bates has heard from Steve Witter with ACWWA. Mr. Witter gave her contact information for the contractor who originally constructed the tennis courts on top of the storage tank. Director Bates had scheduled a meeting for the end of January with the contractor.

Director DeBrosse asked if the holiday decorations have been taken down because she thought the two wreaths on the east entrance were missing. Holiday lighting is scheduled to be taken down after the stock show. Director DeBrosse will take another look.

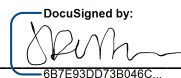
**INFORMATIONAL ITEMS:**

HOA attendance schedule: The calendar was reviewed, and no changes were needed.

**ADJOURNMENT:**

There being no further business to come before the Board, the meeting was adjourned at 3:30 p.m.

Respectfully submitted,

DocuSigned by:  
  
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Secretary for the Meeting